

QSS ABSENTEE APPLICATION FOR EXEMPTION FROM QSS STATE COMPETITION FORM

PROCESS

Student:

- Attends Regional Trial
- Is selected and named in Regional Team
- Advises Team Manager of their withdrawal from team after selection in Regional Team.

Regional Team Manger:

- Contacts RSSO for 'Absentee Application for Exemption from QSS State Competition' form (if the student meets the criteria for exemption).
- Gives the 'Absentee Application for Exemption from QSS State Competition' form to the student for completion & informs the student that it is to be returned once it is signed by: Parent/Guardian / School Principal / Medical Practitioner (if required).

Student:

- Completes Absentee Application for Exemption from QSS State Competition Form and has it signed by:
 1. Parent/Guardian
 2. School Principal
 3. Medical Practitioner (if required)

Student returns form to Regional Team Manager

Regional Team Manager:

- Sends completed 'Absentee Application for Exemption from QSS State Competition' form to RSSO for signing

RSSO:

1. Signs completed 'Absentee Application for Exemption from QSS State Competition' form
2. Saves and electronic copy for Regional reference (if required)
3. Returns signed copy of 'Absentee Application for Exemption from QSS State Competition' form to Regional Team Manager

Regional Team Manager:

- Presents 'Absentee Application for Exemption from QSS State Competition' form at State Championship - Pre-Championship Meeting.

QSS Sport Specific Committee Executive:

- Determine if 'Absentee Application for Exemption from QSS State Competition' forms will be accepted (based on student meeting the exemption criteria)
- Advise all Regional Team Officials of accepted Exemption form
- Ask all Regional Team officials to communicate this to their team players and parents.
- Make an announcement at the opening ceremony informing all participants and spectators that there are students not in attendance who are being considered for selection.

State Team Selectors:

- Consider the player in State Team Selection (if accepted by QSS Sport Specific Committee Executive). Consult Regional team officials on player's performance at this year's regional trial.
- Retain copies of all 'Absentee Application for Exemption from QSS State Competition' forms with QSS State Team Selection Notes.