

SUNSHINE COAST SCHOOL SPORT (SUN)
ABSENTEE APPLICATION FOR EXEMPTION FROM A REGIONAL TRIAL
(Where a student has been selected in a District Team)

PROCESS

Student:

- Attends a Sunshine Coast Region affiliated school / Home Education Program.
- Is selected in a district team.
- Advises District Team Official of their inability to attend the Regional Trial.
- Meets the approved criteria for exemption – see **'Absentee Application'** for criteria.

District Team Official (DTO):

- If the student meets the criteria for exemption, DTO instructs the student to download an ***'Absentee Application for Exemption from a Regional Trial'*** Form from the School Sport Sunshine Coast website – www.sunshinesport.eq.edu.au
- DTO informs the student that the application is to be signed by the Parent or Guardian & the Authorised School Delegate.
- The application must have the appropriate documentation attached supporting the criteria for exemption.
Eg. If student is applying for an exemption on medical grounds, then the application MUST be accompanied by a signed medical certificate.
- Applications must be submitted **at least 24 hours prior to the regional trial**. Only in the case of an extremely recent injury / illness, would a late application be considered.
- Applications and documentation must be emailed to the Regional School Sport Officer (RSSO) - sport.scrssb@qed.qld.gov.au

Student:

- Completes ***'Absentee Application for Exemption from a Regional Trial'*** Form and has it signed by:
- parent/carer and an authorised school delegate
- Student attaches any required supporting documentation and emails application to the RSSO.
- **It is a student / parent responsibility to meet the required timelines.** The RSSO reserves the right to not accept late applications.

Regional School Sport Officer (RSSO):

- If the student meets the criteria for exemption, the RSSO signs and emails the approved ***'Absentee Application for Exemption from a Regional Trial'*** form back to the student/family.
- Inform the student and their school of their success in gaining an exemption.
- Inform the student that they will be considered for selection in the regional team but explain that there is no guarantee of automatic regional selection.
- Inform Regional Trial Convenor / Selectors of the exemption and supply a copy of documentation / student resume to Regional Team Selectors.

Regional Trial Convenor:

- Consult with the RSSO to enquire if there are any exemptions for the regional trial.
- ***If any approved exemptions - make an announcement at the beginning of the Regional Trial, informing all participants and spectators that there are students, who meet the exemption criteria, not in attendance who are being considered for selection.***

Regional Team Selectors:

- Consider the exempted student in regional team selection.
- Consult District Team Official on player's skill level to establish their standing within the district team so that comparisons can be made to other district players at the regional trial.
- Consult supplied student's resume.
- Retain copies of all ***'Absentee Application for Exemption from a Regional Trial'*** forms / resumes with regional team selection notes.
- Notify the student if they have been successful / unsuccessful in being selected in the regional team.