

SUNSHINE COAST SCHOOL SPORT (SUN)
ABSENTEE APPLICATION FOR EXEMPTION FROM A REGIONAL TRIAL
(‘Direct to Region’ Trial Format)
PROCESS

Student:

- Attends a Sunshine Coast Region affiliated school / Home Education Program.
- Is selected / identified to represent the school for the specified sport.
- Advises school sport coordinator of their inability to attend the regional trial.
- Meets the approved criteria for exemption – see **‘Absentee Application’** for criteria.

School Sport Coordinator:

- School sport coordinator must make a judgement that the student has the ability to be selected in that sport.
- If the student meets the criteria for exemption, then the school sport coordinator must download the ***‘Absentee Application for Exemption from a Regional Trial’*** form. This form is also available at www.sunshinesport.eq.edu.au Give application form to student.
- Inform the student that the application must be completed and signed by their parent/carer and an authorised school delegate.
- The application must have the appropriate documentation attached supporting the criteria for exemption.
Eg. If student is applying for an exemption on medical grounds, then the application MUST be accompanied by a signed medical certificate.
- Applications must be submitted **at least 24 hours prior to the REGIONAL Trial**. Only in the case of an extremely recent injury / illness, would a late application be considered.
- Applications and documentation must be emailed to the Regional School Sport Officer (RSSO). - sport.scrssb@qed.qld.gov.au

Student:

- Completes ‘Absentee Application for Exemption from a Regional Trial’ form and has it signed by:
 - parent/carer and an authorised school delegate
- Student attaches any required documentation and returns form to school sport coordinator.
- **If timelines are too short, it is the student’s responsibility to forward straight to RSSO.**

School Sport Coordinator:

- Email completed *‘Absentee Application for Exemption from a Regional Trial’* form, along with required documentation, to the RSSO.

Regional School Sport Officer (RSSO):

- If the student meets the criteria for exemption, the RSSO signs and emails the approved *‘Absentee Application for Exemption from a Regional Trial’* form back to the student/family.
- Inform the student and their school of their success in gaining an exemption.
- Inform the student that they will be considered for selection in the regional team but explain that there is no guarantee of automatic regional selection.
- Inform regional trial convenor / selectors of the exemption and supply a copy of documentation / student resume to regional team selectors.

Regional Trial Convenor:

- Consult with the RSSO to enquire if there are any exemptions for the regional trial.
- ***If any approved exemptions - make an announcement at the beginning of the regional trial, informing all participants and spectators that there are students, who meet the exemption criteria, not in attendance who are being considered for selection.***

Regional Team Selectors:

- Consider the exempted student in regional team selection.
- Consult school sport coordinator on player’s skill level if possible.
- Consult supplied student’s resume.
- Retain copies of all *‘Absentee Application for Exemption from a Regional Trial’* forms / resumes with regional team selection notes.
- Notify the student if they have been successful / unsuccessful in being selected in the regional team.