

Glasshouse District School Sport Exemption application



Please follow our simple steps to apply for an exemption.

- 1. **Check Eligibility**:** Start by looking at the "Grounds for Absence" section to see if you qualify for an exemption. Only those that meet these criteria will be accepted.
- 2. **Fill Out the Application Form**:** Complete the exemption form carefully. Make sure all necessary fields are filled in correctly to prevent delays.
- 3. **Collect Supporting Documents**:** Gather any documents that support your exemption request. This could include medical certificates, proof of participation in higher-level events, or other relevant papers.
- 4. **Prepare a Sports Résumé**:** If you want to be considered for selection without attending the trial, include a detailed résumé with your application. Focus on your past sports achievements, especially at the representative level.

- 5. **Get Required Signatures**:** Have your application signed by your school principal or an authorised representative.
- 6. **Meet Submission Deadline**:** Send the completed form and all supporting documents to the Glasshouse District Sport office at least 24 hours before the district trial starts. Late submissions may be rejected.
- 7. **Email Your Application**:** Email your application to gkimb4@eq.edu.au. Include an email address you check regularly for confirmation and updates on your application status.
- 8. **Wait for Confirmation**:** After you submit your application, watch for an acknowledgement email confirming receipt. You will receive a follow-up email with the decision about your exemption.

Keep in mind that while an exemption allows you to be considered for selection, it does not guarantee a team spot.

Please type or clearly print in all fields on this form.

Applicant Details

First name	<input type="text"/>	Last name	<input type="text"/>
Gender	<input type="text"/>	DOB	<input type="text"/>
Phone	<input type="text"/>	Email	<input type="text"/>

District Trial Details

Name of Sport	<input type="text"/>	Trial dates	<input type="text"/>
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Grounds for Absence (Please select your reason below & attach required documents)

<input type="radio"/> Medical condition on the day(s) of the trial	<i>Include current, valid medical certificate from health professional stating that you are unfit for the competition date(s) and the date when full participation can resume.</i>
<input type="radio"/> Absence due to an authorised school activity	<i>Include a letter on official school letterhead signed by your school principal stating your name, the activity, dates of the activity and that you are required to attend the authorised school activity.</i>
<input type="radio"/> Absence due to competing in a QRSS event or another sport event of the same or higher level	<i>Include documentation from event organisers showing that you are selected in the team (your name is to appear in the documentation), the event name and dates of competition.</i>
<input type="radio"/> Absence due to religious and/or cultural responsibilities	<i>Include a letter on official school letterhead signed by your school principal to support the absence.</i>
<input type="radio"/> Bereavement or compassionate reasons	<i>Include a letter on official school letterhead signed by your school principal to support the absence.</i>

By signing this form, I give permission for SDSS staff to contact me, my parents/guardians or staff at my school.

Authorised School Delegate Details

Applicant Signature	<input type="text"/>	School name	<input type="text"/>
Date	<input type="text"/>	Name	<input type="text"/>
Parent/Guardian Name	<input type="text"/>	Email	<input type="text"/>
Parent Email	<input type="text"/>	Mobile Phone	<input type="text"/>
Parent Signature	<input type="text"/>	Signature	<input type="text"/>
Date	<input type="text"/>	Date	<input type="text"/>